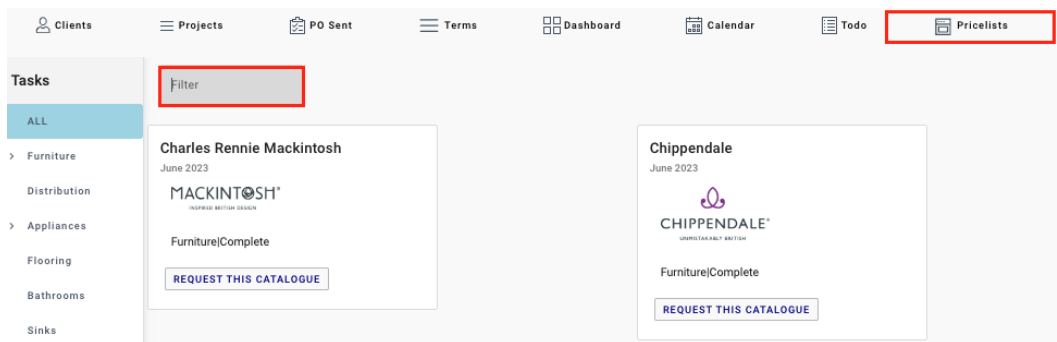


Accessing your Suppliers' Pricelists in KBBConnect

With KBBConnect you can access your suppliers' up to date pricelists. This guide will help you set this up for your company.

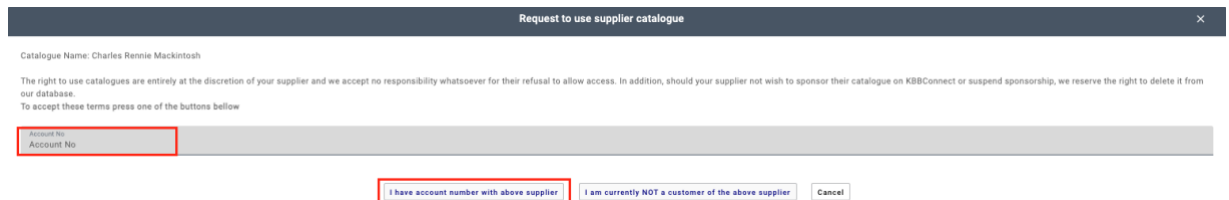
Applying for Access to Supplier Pricelists

When you log into KBBConnect, click on Pricelist Tab and use Filter to search for pricelist.



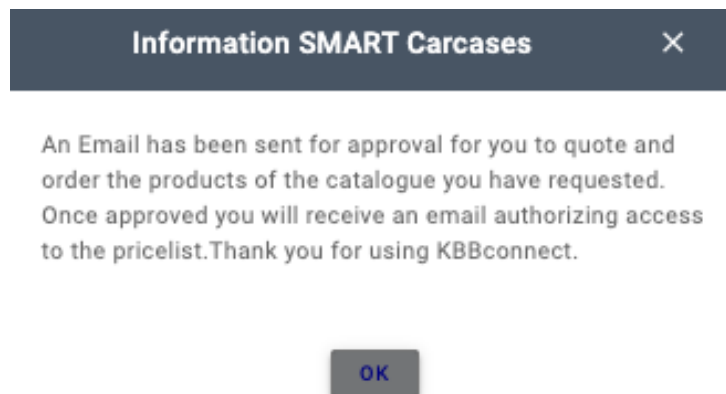
- Click on the **REQUEST THIS CATALOGUE** button.

The following dialog box will appear:



- If you have an account with the supplier please specify your Account Number, the authorization process will be quicker, and
- Select the **I have account number with above supplier** button.

An information box will appear confirming that the pricelist has been requested:



NOTE: If you do not have an account with the supplier, you may still request their pricelist using the I am currently NOT a customer of the above supplier button.

All Suppliers should respond within a few working days; however if they do not, please call directly and ask them to authorise the price list or contact support at SMART Systems.

Applying your Discounts and Margins to your Supplier Pricelists

Once a supplier gives you access to their pricelist you need to set your Discounts and Margins under Terms Tab:



In the **Terms** tab you need will specify your **Discounts and Margins Percentages** with each supplier.

This will enable you to produce accurate quotations and invoices quickly, and also to clearly see the potential and achieved profit for each sale.

Please fill in your discounts and margins for each supplier **SMART Carcases - VERSION: March Ver2014 - (23) - 13/04/2010**

Set All Increase	Set All Discounts	Set All Margin	Set Account No	Set Supplier Account No	Refresh Discount Groups	Add Ranges	Delete All Ranges	Download Terms
Discount Group	Range	Increase%	Discount%	Margin%	Promo%			
CE	ALL	0	65	45				
Cuttray	ALL	0	65	45				
Fittings	ALL	0	65	45				
Panels	ALL	0	65	45				
Sample	ALL	0	65	45				
Transport	ALL	0	65	45				
cabinet	ALL	0	65	45				
Main	ALL	0	65	45				

Once your terms are set with all the suppliers you are ready to start quoting.

We hope you found this document useful, and we'd like to know what you think of KBBConnect. To comment on this Quick Guide or anything else regarding KBBConnect, for help, or for information regarding on-line training courses, please contact KBBConnect Customer Support:

e-mail us at: clientcare@smart-systems.co.uk

or

Telephone Number: +44 (0) 1923 919 278